

**Position: Cage Cashier** 

## **Summary**

Under the direct supervision of the Operations Manager, or Supervisor, Cage, this position is responsible for customer service, cash administration and cash counts while contributing to a safe and welcoming work environment for all team members. Ensures adherence to the Company's policies and procedures, motivates and leads by example and supports Casino Nanaimo's learning environment while establishing a safe and welcoming work environment for all team members.

## **Key Accountabilities**

- Handles cash transactions including but not limited to foreign currency exchange, travelers cheques, short pays, over payments, cash counts, coins and bills
- Monitors and reports all discrepancies and suspicious cash activities
- Redeems value chips and gaming tickets for cash
- Sells racing tickets, vouchers, racing programs and value chips as required
- Verifies and processes machine fills, ma chine jackpots, cancelled credits, as well as table fills and credits
- Issues opening floats to Slot Attendants (or others); reconciles closing floats
- Transfers and stores floats, keys and record keeping documents
- Documents and reconciles transactions; may reconcile bank deposits and prepare revenue reports
- Communicates effectively with all appropriate operational departments
- Builds strong working relationships with guests and team members
- Ensures complies with licensing laws, health and safety and other statutory regulations
- Performs other duties as assigned or directed.

## **Education and Qualifications**

- Must be available to work a flexible schedule including evenings, weekends and holidays
- Minimum 1 year of experience in high volume cash handling
- Serving it Right Certification
- Ability to successfully obtain a Gaming License
- Ability to exceed internal and external customer expectations through timely, effective and service oriented communication

To apply, <u>click here</u> Casino Nanaimo is committed to diversity, equity and inclusion and we welcome all qualified applicants to apply to join our team of unique contributors. We accommodate people with disabilities throughout the recruitment and selection process and applicants are encouraged to advise Human Resources in advance if accommodation is required. We thank all applicants for their interest and will contact those qualified to continue in the recruitment process.